



Ronald Greenberg <greenberg.ron@gmail.com>

Expedited Protocol #74127

Lisa Sandberg <lsandbe@luc.edu>

Tue, Jan 13, 2009 at 12:41 PM

To: rig@alum.mit.edu

Dear Dr. Greenberg,

Your protocol #74127 entitled, "*Collaborative Research: BPC-A: Improving Metropolitan Participation to Accelerate Computing Throughout and Success (IMPACTS)*" was reviewed via an expedited review procedure and has been **conditionally approved** by the IRB. **Please note that you may not start your research until you have responded in writing to the comments below, and you have received a subsequent letter of approval.**

Below is a summary of your review and the concerns noted by the Expedited Reviewers. Please review the concerns, respond in writing to each point, and make any requested revisions to materials that will be given to research subjects. The fulfillment of these conditions is necessary to obtain final approval for your protocol.

Comments:

a. *Recruitment.*

- i. According to the protocol (#4a) teachers will be asked to open their classrooms or arrange other gatherings of students (#4a) so that the Investigator may present the information session and administer the surveys. The Investigator should submit copies of recruitment materials (e.g., a script of how the Investigator will verbally explain the survey to students).

b. *Consent.*

i. *Consent Procedures.*

- i) A waiver of documentation of consent has been submitted. A letter to parents will also be sent home. This letter contains the elements of consent and provides checkboxes for parents to either agree or not agree to their child's participation in the survey. Parents are informed that "unless your school permits passive consent, a positive response will be required to permit administration of the questionnaire to the student." The Investigator needs to draft a separate letter for schools allowing passive consent, with language indicating who the parents should contact if they do not want their child to participate.

c. *Consent Form.* A revised consent form should be submitted according to the following comments:

- i. The parent letter is written in the form of a consent letter to parents as well as an assent form for students. A separate assent form for students should be developed and submitted. Assent can be obtained at the end of the information sessions, prior to completing the survey.

d. *Cooperating Institutions*

- i) Is the Learning Partnership a cooperating institution or a co-investigator? If it is a cooperating institution a letter of cooperation is required.
- ii) Steven McGee of the Learning Partnership is listed on the protocol as a co-investigator. Please submit evidence that Mr. McGee is current with his IRB training.
- iii) The investigator should verify that there are no school-based IRB's from whom approval is required, like the one for the Chicago Public School system.

Please return your written response, including copies of all revised materials, to the IRB Chair, c/o Research Services, Granada Center, 4th Floor. **If you have a faculty sponsor, your sponsor must review and sign your response to verify his or her approval of changes you have made.** If you have been asked to make revisions to consent documents, please submit 2 copies of the revised consent form.

One copy must show the changes made (marked copy) and the other copy must be a clean copy incorporating the changes. **The IRB allows two months for a written response to the above mentioned conditions in order to avoid withdrawal of your project from IRB consideration.** If more time is needed to respond, please call the Compliance Manager at (773) 508-2689.

If you have any questions or concerns regarding the review of your protocol, please contact Dr. Raymond Dye, Chair, Institutional Review Board , by email at rdye@luc.edu or by phone at (773) 508-3018.

Again, please note that you may not start your research until you have received final approval from the IRB.

Thank you for your careful attention to this process.

Lisa Sandberg

Compliance Assistant- Research Services

Loyola University Chicago

6439 N. Sheridan Rd., Granada Center, Ste. 400

Chicago, IL 60626

(773) 508-8831

Fax: (773) 508-8942

lsandbe@luc.edu
